

## JOB ANNOUNCEMENT

# SHARE! Career Counselor



SHARE! needs qualified candidates for the position of Career Counselor who have personal experience in self-help support groups, are passionate about recovery, are great teachers and want to train people to help others find their own path to change and grow.

### **Responsibilities:**

- Find job and volunteering opportunities for participants
- Recruit and support people learning how to deliver peer services
- Work with people of all levels and abilities
- Nurture relationships with supervisors and employers to improve student performance
- Coordinate activities, materials and communications
- Work closely with Trainer to coordinate training and job support activities
- Assist with special events

### **Qualifications:**

- 1 to 3 years of current personal experience attending 12-step groups and/or other self-help support groups
- Organized and motivated, Good writing skills,
- Experience finding people jobs a plus
- Ability to problem-solve
- Self-starter
- Non-judgmental
- Bilingual any language a plus
- Minimum 1 year of sobriety/abstinence required if applicable, 2-5 years preferred
- Knowledge of 12-step programs
- Honesty, open-mindedness, willingness
- Desire to grow
- BA degree a plus
- Managerial experience a plus
- CADC, CADCA or ADCA not required.

**TO APPLY:** Please send your resume and a cover letter detailing your passion for self-help support groups, your personal experience attending self-help support groups and why you want to work at SHARE!

to: [jobs@shareselfhelp.org](mailto:jobs@shareselfhelp.org) or 6666 Green Valley Circle, Culver City, CA 90230 or FAX to (310) 846-4089.

*SHARE! is an equal opportunity employer. We value people who have turned their lives around after difficult circumstances including felony convictions, mental health challenges and other problems. If you love self-help support groups, are open minded, willing to work hard and learn a lot, SHARE! is the right place to work.*

*Disclaimer: the above statements are intended to describe the general nature and level of work being performed by people assigned to this job. All staff may be required to perform duties outside of their normal responsibilities from time to time as needed.*

# Jobs at SHARE!



If you love self-help support groups, are open-minded, willing to work hard and learn a lot, SHARE! is the right place to work. Working at SHARE! offer many opportunities to build community, inspire personal growth and change and connect people with self-help support groups, housing, jobs and volunteer opportunities. Self-help support groups of every kind, including 12-step groups, are at the heart of SHARE!'s work. Please read the [mission](#) for more information.

SHARE! is hiring for multiple positions at SHARE! Culver City, SHARE! Downtown, the SHARE! Recovery Retreat and SHARE! Collaborative Housing. The job descriptions at [shareselfhelp.org](http://shareselfhelp.org) describe some of the opportunities throughout. People at SHARE! are recovering from all kinds of difficulties including mental health issues; depression; divorce; health issues; be-reavement; drug addiction; gambling; childhood trauma; alcoholism; sex addiction; codependency; anger, and many more.

**Compensation:** Commensurate with experience, plus generous health and dental benefits package, a Costco membership and a retirement savings plan. SHARE! has opportunities for mentorship and growth within the organization. It is a deeply rewarding and meaningful place to work.

SHARE! is an equal-opportunity employer. We value people who have turned their lives around after difficult circumstances including felony convictions, mental health challenges and other problems. SHARE! protects employee information. It is not shared or transferred to any other parties, including those outside the U.S. or its territories.

## SHARE! VOUNTEER-TO-JOB PROGRAM

SHARE! Volunteer-to-Job Program gives anyone a meaningful job at SHARE!—no matter how limited their skills or debilitating their symptoms. SHARE! trains and encourages our Volunteer-to-Jobs participants until they develop the skills and confidence to obtain competitive jobs either at SHARE! or in the community. SHARE! volunteers often receive recommendations and references which are key to landing paid positions elsewhere.

For more information or to schedule an interview for the Volunteer-to-Jobs Program, call (310) 305-8878.

**For more information about SHARE!, please see [www.shareselfhelp.org](http://www.shareselfhelp.org)**



SHARE! Culver City



SHARE! Collaborative Housing



SHARE! Downtown



SHARE! Recovery Retreat