

## JOB DESCRIPTION

### **Supervising United Mental Health Promoter**

#### **Position Overview:**

The Supervising United Mental Health Promoter plays a crucial role in engaging communities and partners to enhance overall wellbeing. This position oversees the day-to-day activities of the United Mental Health Promoter Team (UMHP), providing support and guidance to staff members engaged in mental health awareness, peer support, community outreach, engagement, and advocacy efforts. The Supervising United Mental Health Promoter also formulates recommendations for community health programs, interprets federal, state, and County policies and procedures and fosters effective relationships with stakeholders to promote mental wellness.

#### **Key Responsibilities:**

Collaborate with the Mental Health Clinical Supervisor (Program Lead) to supervise and coordinate the work of UMHP's and Senior UMHP to provide support and administrative oversight.

Supervise UMHP staff in program support and community care activities, including mental health awareness promotion, Peer support, navigation support, outreach, engagement, and advocacy.

Formulate recommendations for community health programs and supportive services to address the needs of diverse populations.

Engage communities and County partners with the goal of improving overall wellbeing.

Establish and maintain effective working relationships with staff, community members, and public and private agencies.

Communicate effectively orally and in writing, including preparing reports, presentations, and other documents.

Support staff in implementing best practices and evidence-based interventions to improve mental health outcomes.

Collaborate with community partners to identify needs, leverage resources, and develop collaborative initiatives.

Ensure compliance with program requirements, regulations, and reporting deadlines.

Travel within neighborhoods and communities served, as needed, to support program activities and engagement efforts.

#### **Required:**

- Lived experience: defined as recovery from mental health issues, substance use disorder, dual diagnosis, family dysfunction, etc. through the attendance of self-help support group
- Previous experience at the Senior UMHP or equivalent
- Experience in supervising staff and managing community-based programs, preferably in mental health or social services.
- Knowledge of county policies and procedures related to mental health services.
- Strong communication, interpersonal, and leadership skills.
- Ability to work collaboratively with diverse stakeholders and communities.
- Valid driver's license and access to reliable transportation.
- Flexibility to work evenings and weekends, as needed.
- Commitment to promoting equity, diversity, and inclusion in mental health services.

#### **Preferred Experience:**

- Bachelor's degree in social work, psychology, public health, or equivalence in a related field.

- Minimum one year of sobriety and/or abstinence if applicable, 2-5 years preferred.
- Minimum one year of current personal experience attending self-help support groups, 2-5 years preferred.

This position offers the opportunity to lead a dynamic team in promoting mental wellness and improving community wellbeing. If you are passionate about making a difference in mental health and community engagement, we encourage you to apply.